

REF NO: 016/ICNOTICE/2026

DATE: TUESDAY, JANUARY 27, 2026

Quotation (No: Qtn-21/IC/PC-2026, dt: Tuesday, 27 January 2026) in sealed cover are hereby invited in the letter head from the bona-fide and resourceful Persons/Agency for implementation of college website/software has required for Islampur college. Last date for submission of quotation is 05/02/2026 at 5 pm and Quotation will be opened in presence of purchase committee members on 06/02/2026 at 2 pm.

COMPREHENSIVE STUDENT MANAGEMENT SYSTEM OF ISLAMPUR COLLEGE (SMSIC)

Implementation Timeline

All modules listed in this document must be:

- Installed
- Configured
- Tested
- **FULLY OPERATIONAL WITHIN 15 DAYS FROM THE DATE OF
ISSUANCE OF THE WORK ORDER.**

Detailed Requirements & Technical Specifications

1. Commercial Terms

Annual Subscription Cost (Inclusive of GST)

The Student Management System (SMS) shall be provided on a **fixed annual subscription model**, inclusive of all applicable **Goods and Services Tax (GST)** and statutory charges.

The cost shall cover:

- System usage license
- All modules listed in this document
- Regular updates and feature enhancements
- Technical support and maintenance
- Data security and backup services

This ensures **transparent and predictable expenditure** for the institution.

REF NO: 016/ICNOTICE/2026

DATE: TUESDAY, JANUARY 27, 2026

2. System Modules and Functional Requirements

Sl.No.	Items	Quantity	Rate offer by the Agency in each item basis
1.	Admission Management (All Semesters) The system shall support complete admission lifecycle management , including: <ul style="list-style-type: none">Online student application submissionIntegration with centralised/University admission portalsDocument upload and verification trackingMerit list generationSeat allocation and admission confirmationSemester-wise student data segregationAdmission cancellation and migration handling		
2.	Fees Management System a) Semester Fees Collection <ul style="list-style-type: none">Configuration of semester-wise fee structuresOnline and offline fee payment trackingAutomated receipt generationLate fee and fine calculationPayment history ledger for each student b) Miscellaneous Fees Module <ul style="list-style-type: none">Payment handling for:<ul style="list-style-type: none">Examination feesLibrary finesIdentity card feesLaboratory chargesForm fill-up feesSeparate reporting for miscellaneous transactions		
3.	Attendance Management a) Attendance Register <ul style="list-style-type: none">Subject-wise attendance recordsAttendance linked to fee payment statusDefaulter identification b) Online & Device-Based Attendance		

REF NO: 016/ICNOTICE/2026

DATE: TUESDAY, JANUARY 27, 2026

	<ul style="list-style-type: none">Integration with:<ul style="list-style-type: none">RFID systemsBiometric devicesReal-time attendance syncingAttendance percentage auto-calculation		
4.	Academic Management <ul style="list-style-type: none">Subject registration and modificationSubject change request workflow with approval systemCourse and syllabus mappingAcademic calendar configuration		
5.	Student Concession & Financial Aid <ul style="list-style-type: none">Management of fee concessionsCategorisation (SC/ST/OBC/Minority/Staff Ward etc.)Approval workflowConcession reporting		
6.	Payment Clearance Module <ul style="list-style-type: none">Tracking of:<ul style="list-style-type: none">DuesPending feesNo-dues certificate generationClearance validation before:<ul style="list-style-type: none">Exam form submissionCertificate issuance		
7.	Examination Management <ul style="list-style-type: none">Examination seat allocation automationRoll number generationHall ticket preparationMarks entry (internal & external)Marksheet preparationResult publication		
8.	Library Management Module <ul style="list-style-type: none">Book cataloguing and classificationIssue/return trackingFine calculationMember database integrationBarcode/RFID support		
9.	Scholarship Management <ul style="list-style-type: none">Scholarship scheme configurationStudent application trackingVerification and approval stagesDisbursement recordsScholarship reports		

REF NO: 016/ICNOTICE/2026

DATE: TUESDAY, JANUARY 27, 2026

10.	Grievance Redressal System <ul style="list-style-type: none">• Online grievance submission• Ticket generation system• Department-wise routing• Status tracking• Resolution logging		
11.	Learning Resources & Study Materials <ul style="list-style-type: none">• Faculty upload facility for:<ul style="list-style-type: none">◦ Study materials◦ Question papers◦ Assignments◦ Notices• Student access portal• Download and usage tracking		
12.	Certificate Management <ul style="list-style-type: none">• Generation of:<ul style="list-style-type: none">◦ College Leaving Certificate◦ Character Certificate◦ Bonafide Certificate• Digital record maintenance		
13.	Profile Management <ul style="list-style-type: none">• Student profile database• Staff profile management• Photo, ID, academic history storage		
14.	Regulatory Reporting Module Automated report generation for: <ul style="list-style-type: none">• AISHE• NIRF• NAAC• University and Government reports		
15.	Communication Module <ul style="list-style-type: none">• Integrated SMS gateway		
16.	WhatsApp API integration Bulk notifications for: <ul style="list-style-type: none">a. Feesb. Examsc. Attendance alertsd. Notices		
17.	Security & Data Management <ul style="list-style-type: none">• Role-based access control• Encrypted data transmission (HTTPS)• Daily automated backup• Data recovery mechanism• Audit logs for user activities		

ISLAMPUR COLLEGE

ইসলামপুর কলেজ ইসলামপুর কলেজ اسلام پور کالج

Affiliated by the University of North Bengal

ACCREDITED BY NAAC WITH GRADE B

ISO 21001:2018 Certified



ESTD. - 1973

REF NO: 016/ICNOTICE/2026

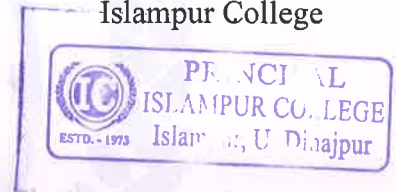
DATE: TUESDAY, JANUARY 27, 2026

18.	Server Minimum Technical Requirements <ul style="list-style-type: none">• CPU: 4 vCPU Cores• RAM: 8 GB• Storage: 500 GB NVMe SSD• BACKUP: SNAPSHOT-BASED AUTOMATIC BACKUPS• OS SUPPORT: LINUX/WINDOWS SERVER• Control Panel: cPanel or equivalent• Database Support: MySQL, MSSQL, PostgreSQL etc.		
-----	---	--	--


Convenor
Purchase Committee




(Dr Chittajit Sarkar)
Principal
Islampur College



Copy to:

- 1) Office record
- 2) Purchase Committee
- 3) College Noticeboard
- 4) College Website