



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

ISLAMPUR COLLEGE

- Name of the Head of the institution **PROF. KAJAL RANJAN BISWAS**
- Designation **PRINCIPAL (IN-CHARGE)**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **7001871659**
- Mobile No: **9475806780**
- Registered e-mail **college@islampurcollege.ac.in**
- Alternate e-mail **support@islampurcollege.ac.in**
- Address **COLLEGE PARA**
- City/Town **ISLAMPUR**
- State/UT **WEST BENGAL**
- Pin Code **733202**

2. Institutional status

- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **UNIVERSITY OF NORTH BENGAL**
- Name of the IQAC Coordinator **DR. GAUR CHANDRA GHOSH**
- Phone No. **9434432027**
- Alternate phone No. **8250907852**
- Mobile **9434432027**
- IQAC e-mail address **iqac@islampurcollege.ac.in**
- Alternate e-mail address **support@islampurcollege.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.islampurcollege.ac.in/wp-content/uploads/2022/10/2019-2020-AQAR.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.islampurcollege.ac.in/academic-resources/academic-calendar/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.22	2016	19/02/2016	18/02/2021

6. Date of Establishment of IQAC

05/10/2013

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9. No. of IQAC meetings held during the year

2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Proposal accepted and there was little advancement on that score because of the deadly aspect of the spread of COVID-19. 2. Smart board was purchased. 3. Webinar was organised. Participants from various parts of the country and abroad participated in it. 4. A dedicated high configuration server was purchased. Google connected education facility through Google meet, Google Classroom were provided to the students. 5. Proposal for publication of book incorporating articles presented in the webinar was accepted and the was published. The name of the book is "Decoding COVID-19 and the issues associated".

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>1. Organisation of departmental seminar. 2. Construction of another smart class room. 3. Organisation of Webinar for furtherance of academic atmosphere. 4. Necessary equipment to be purchased to facilitate online teaching. 5. Proposal for publication of articles presented in the Webinar.</p>	<p>1. Proposal accepted and there was little advancement on that score because of the deadly aspect of the spread of COVID-19. 2. Smart board was purchased. 3. Webinar was organised. Participants from various parts of the country and abroad participated in it. 4. A dedicated high configuration server was purchased. Google connected education facility through Google meet, Google Classroom were provided to the students. 5. Proposal for publication of book incorporating articles presented in the webinar was accepted and the was published. The name of the book is "Decoding COVID-19 and the issues associated".</p>

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Teachers' Council	23/08/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Alternate e-mail address	support@islampurcollege.ac.in				
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• if yes, whether it is uploaded in the Institutional website Web link:	https://www.islampurcollege.ac.in/academic-resources/academic-calendar/				
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				
9.No. of IQAC meetings held during the year	2				
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes				

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
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<p>Name</p>	<p>Date of meeting(s)</p>
<p>Teachers' Council</p>	<p>23/08/2022</p>
<p>14. Whether institutional data submitted to AISHE</p>	
<p>Year</p>	<p>Date of Submission</p>
<p>Nil</p>	<p>Nil</p>
<p>15. Multidisciplinary / interdisciplinary</p>	
<p>16. Academic bank of credits (ABC):</p>	

17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	
Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	24
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	12496
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	5623
File Description	Documents
Data Template	View File

2.3	1773
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	25
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	28
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	28
Total number of Classrooms and Seminar halls	
4.2	79.04
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	35
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Curricular Aspects	

Islampur College follows the ordinances and regulations of the University of North Bengal for every Curricular Aspect. The parent University updates the syllabus periodically.

Committees for Effective Implementation

Various sub-committees of the college prepare broad guidelines and frameworks to suit the requirements of different aspects and courses at the departmental level and provide directions and regularly monitor the efficacy of the same throughout the session.

Planning, Teaching and Evaluation

Most of the departments hold meetings at the beginning of each session to discuss and plan in advance the execution of courses in the subsequent session. Teaching focus, class assignments, internal assessments, use of reference materials, Educational Field tours/projects/survey works and teaching aids for teachers are discussed.

Supportive College Infrastructure

The college infrastructure and facilities are continuously being upgraded like ICT, online class support, supply of study material etc. to suit the needs of changing curriculum and pedagogy.

Monitoring and Mentoring Processes

To ensure learning outcomes of each subject, continuous evaluation and internal assessment is carried out through assignments, class tests, extra care for slow learners, mentor-mentee classes and guardian meetings. Each practical class is assessed to monitor the hands-on learning capability of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

IQAC of Islampur college prepares an academic calendar at the beginning of the session in their first meeting. The academic calendar is then circulated to all the departments and offices as well as uploaded to the college website. The calendar itself acts as a guide for academic activities to run, for framing monthly coverage of syllabi before the respective class test, for designing assignment topics and distribution of assignments to the students, for preparation of questions related to class tests, evaluation of answers scripts and publication of results. All students of various stream access the schedule well before and prepare for all academic activities like submission of assignments, Laboratory notebook, and answer sheet of class tests and also can plan for final examinations of the respective semester.

Head of the institution, different subcommittees and office act accordingly and keep in track of upcoming meetings, academic activities, holidays, observation of Independence day, Republic Day, Women's day and vacation time. They involve themselves in planning, designing and executing respective academic activity by the purchase of answer scripts for students, distribution of answer sheets to various departments as per demand well before the class test.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development

A. All of the above

of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
24	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	

Nil	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>Keeping in memory the demand of the society to prepare our students not only with updated knowledge but also the responsibility of the institution is to develop their ideology and core values in the process of building nations as guided by our great social reformers, Teachers and administration of the college are involved in monitoring the challenges and issues in coordination with IQAC. Every Department is taking the leading role for development of knowledge and organizing seminars and special lectures to improve professional ethics among the students. As a part of curriculum, complete paper is there in the syllabus of Department of Sociology to sensitize students about gender-based violence including domestic violence, social protection etc. Women study cell, NSS units, NCC unit are also involved to raise awareness about different issues. Every Department also are continuously in touch with students to develop human values which needs to be</p> <p>implemented in each and every step of life. Environmental studies is a mandatory curriculum for all students of UG level and the teachers with their classroom lectures and outdoor</p> <p>activities for hand to hand knowledge, enriching the students awareness about environment, role of plant, microbes, planktons and higher animals in ecosystem and maintenance of environmental sustainability</p>	

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 353 529 421">File Description</th> <th data-bbox="529 353 1436 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 529 524">URL for stakeholder feedback report</td> <td data-bbox="529 421 1436 524">No File Uploaded</td> </tr> <tr> <td data-bbox="86 524 529 743">Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td> <td data-bbox="529 524 1436 743">No File Uploaded</td> </tr> <tr> <td data-bbox="86 743 529 846">Any additional information(Upload)</td> <td data-bbox="529 743 1436 846">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	No File Uploaded	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded	Any additional information(Upload)	No File Uploaded	
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Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded								
Any additional information(Upload)	No File Uploaded								
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken								
<table border="1"> <thead> <tr> <th data-bbox="86 981 529 1048">File Description</th> <th data-bbox="529 981 1436 1048">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1048 529 1151">Upload any additional information</td> <td data-bbox="529 1048 1436 1151">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1151 529 1290">URL for feedback report</td> <td data-bbox="529 1151 1436 1290">https://www.islampurcollege.ac.in//feedback</td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	No File Uploaded	URL for feedback report	https://www.islampurcollege.ac.in//feedback			
File Description	Documents								
Upload any additional information	No File Uploaded								
URL for feedback report	https://www.islampurcollege.ac.in//feedback								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment Number Number of students admitted during the year									
2.1.1.1 - Number of sanctioned seats during the year									
7464									
<table border="1"> <thead> <tr> <th data-bbox="86 1662 529 1729">File Description</th> <th data-bbox="529 1662 1436 1729">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1729 529 1796">Any additional information</td> <td data-bbox="529 1729 1436 1796">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1796 529 1895">Institutional data in prescribed format</td> <td data-bbox="529 1796 1436 1895">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Institutional data in prescribed format	View File			
File Description	Documents								
Any additional information	No File Uploaded								
Institutional data in prescribed format	View File								
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)									

2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
5623	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Every department of Islampur College assesses the learning levels of students by conducting class tests, group discussions, presentations, and evaluating the internal assignments submitted by the students.</p> <p>Slower learners are given special attention by taking regularly scheduled tutorial classes to ensure their improvement.</p> <p>For advanced students, the teacher assists them on a regular basis by providing advanced study materials and simultaneously discussing them in order to gain a thorough understanding of the subject.</p> <p>The teacher also discussed current affairs, which are relevant to the subject, in the class for better understanding.</p>	
File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded
2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)	
Number of Students	Number of Teachers
12496	59
File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Each department focuses on the student-centric methods of teaching and learning by adopting their own methodologies, as follows;

Every department subdivides students into smaller groups and assigns them participatory projects, open book problems, case studies, etc. Students are also encouraged to take part in group discussion, seminars, and experimental work.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Separate Google classrooms are created for each department at the college in the academic session 2020-21 to conduct online classes on a regular basis and to share e-resources, or study materials, among students. All departments of the college took initiative in creating separate WhatsApp groups for the students to communicate with them about the classes and related official matters.

Also, the college has its own telegram group inclusive of students from every department to communicate with them about official matters. Teachers held regular online classes via Google Meet.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

59

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

7.92

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

During this academic session, the internal assessment was conducted online by using assignment-based and MCQ-based tests.

The college had created a short YouTube tutorial video to inform and educate the students about the procedures and code of conduct for examinations. Teachers also actively arranged several online meetings with department students to sensitise them about the same.

Teachers also conducted numerous online assignment-based tests and collected the assignments through email and WhatsApp.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

If any student raises a particular grievance regarding evaluation methods in internal assessments, they are dealt with by the corresponding examiner, maintaining the usual examination protocols.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Islampur College offers courses for undergraduate students only. The aim of these courses is to enhance the conceptual and practical knowledge of the students in the various subjects. And the courses focus on developing and nurturing the student's ability to solve problems and take independent decisions. The programme aims to develop the overall growth of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To justify the fulfilment of the various course outcomes, regular class tests, group discussion, and assignments are conducted by different departments, and a detailed evaluation of a student's performance is carried out.

Students are also assigned to give presentations in front of teacher and classmates. This gives a boost in developing the overall confidence among the student.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**1773**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.islampurcollege.ac.in/igac/survey-report/>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

6

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college contributed a lot to society during the pandemic situation. The cleaning of the college campus was done several times. The Hand sanitisers were distributed among the villagers of Ajitbas Colony of Islampur, UD. The college distributed dry food packets to needy people. The students, teaching and non-teaching staff actively participated in International Yoga Day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Describe the adequacy of infrastructure and physical facilities for teaching -learning as per the minimum specified requirement by statutory bodies within a maximum 200 words

Within its limited infrastructure and resources, Islampur College endeavours to cater around 14000 students. Though the college is

not in possession of adequate number of classrooms considering the enormous number of students, still its vision is to expand the number of classrooms in order to facilitate smooth academic activities. Islampur College has four operational laboratories belonging to the departments of Physics, Chemistry, Mathematics and Geography. All the laboratories are well equipped with latest instruments and chemicals. Each department keeps track of the equipment that is currently in stock. Every year, a thorough inspection is performed, and the stock is verified. Heads of departments submit the appropriate requisition forms for new equipment to the management committee. The requirements are met in accordance with the availability of funds.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Describe the adequacy of facilities for sports, games and cultural activities which include specification about area/size, year of establishment and user rate within a maximum of 200 words

The college has an auditorium for conducting cultural program. Indoor and outdoor sports activities are organized in indoor sports complex and in the outdoor playground of the college respectively. Students of this college participate in different college level, university level, state level, national level sport activities and wins prizes/ medals in every year. The college has adequate number of sports materials for conducting sport activities. There is also a yoga centre in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

7.74

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

- Name of ILMS software- Advanced Library Management System (ALMS)
- Nature of automation (fully or partially)- Fully
- Version: 01
- Year of Automation- 2014

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Recognizing the importance of Technology in education, Islampur College is well-equipped with IT facilities. IT facilities with Wi-Fi were introduced first-time in the college in 1st June, 2007. After that, it was updated several times. In the year 2014, two types of Broad Band connection (i.e. Alliance and BSNL) with Wi-Fi in nature was introduced only for the offices, Labs and Library. In the year 2018, when CBCS education system was being effective, the IT facilities were upgraded to spread all over the college like an umbrella. At that period internal exam became fully digitalized. In 2019, Jio Wi-Fi was introduced mainly for the benefit of the students. During pandemic situation of covid-19, the philosophy of 'work from home' was very effective due to the robust IT facilities of the college. At that period, classes, interaction with students, providing study materials, meetings etc. were smoothly held through digital classroom, Google meet, Google zoom etc. Exam both in form of MCQ & descriptive were online. Exam paper checking, scrutinizing etc. were also online through the college-website. Nowadays, our IT policy is strong, healthy, and vibrant. All the stakeholders are getting uninterrupted services. The campus is fully Wi-Fi enabled. Student's admission procedure is completely online. All the students are getting academic information and notices through various media like college FB group, WhatsApp groups, telegram group and SMS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

64

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

71.30

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Islampur College has set procedures and policies for the maintenance and use of physical, academic, and support facilities. The governing body of this institution allocates appropriate funds to cover the management of the academic and physical facilities.

Islampur College has four operational laboratories belonging to

the departments of Physics, Chemistry, Mathematics and Geography. Heads of departments submit the requisition for new equipment to the Teacher-in-Charge of the college. The requirements are met in accordance with the availability of funds.

The library committee and governing body are responsible for purchasing and procuring books, manuscripts, and other materials in accordance with suggestions made by the departments of the college in order to maintain the library's infrastructure and facilities. The procedure for conserving and preserving books is done on a routine basis.

The college has constructed an indoor stadium for indoor game activities and the college is in possession of a huge sports ground spread across 16 acres of area that facilitates outdoor sports activities like cricket, football, volleyball, badminton, discus throw, etc. The college Sports Committee in coordination with the Governing Body purchases sport articles and necessary sport equipment time to time according to the need of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

8947

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

5

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Describe the students' representation and engagement in various administrative, co-curricular and extracurricular activities within a maximum of 200 words

The year exposed the students to a completely new digital environment. The educational institutes had to be closed because of the Covid-19 pandemic. Although there was no disruption to official work, students had to stay in their homes. They learned about the more recent idea of online classes. The scope of students' engagement in numerous co-curricular and extracurricular activities was limited. However, the students extended their full cooperation enabling the online classes to run effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Describe contribution of alumni association to the institution within a maximum of 200 words

Before 2016 there was a registered Alumni Association in the college. So far no financial assistance or other support has been Received by the college through Alumni Association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Islampur college has since its inception been focused on catering to the educational needs of the sub-urban poor students of the islampur, with a view to develop an academic bent of mind amongst the deprived section of the society. The college has been successfully addressing the issues of its students and stakeholders by mediating different welfare schemes like ncc, nss, kanyashree, uttarkanya, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Islampur college in its academic voyage over the years has catered well to the important principles of effective management such as that of participation and decentralisation.

The governing body the college (which is the highest decision making body of the college) is a glaring example of the same in which its very structure accommodates representation from stakeholders like the government, affiliating university, teachers, support staffs and students of the college. Any important matter pertaining to the academics and administration is brought in the table of the governing body where the decision is arrived on the basis of consensus of the members present. The meeting is usually held at regular interval of time abiding by the concerned rules and regulations. All such meetings are well documented and readily available for future use.

The admission committee (which is a non-statutory committee) also works on the principles of participative management and decentralisation. The committee is constituted with the teacher-in-charge being the chairperson along with at least one member from each department as well as support staffs of the college. The committee is responsible for selecting the vendors (for developing the software portal for online admission), setting the cut-off marks, seat-intake capacity of every course, scrutinising the online application, preparing the merit list, e-verification/physical verification post admission, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As the covid-19 Pandemic crippled normal functioning of the college during the 2020-2021 session we had to develop digital mode of teaching-learning activities. Given the rural background of the students it was a mammoth task. Initially we had to resort to experiments to select a proper method which would be suitable for our students subjects applied different tools like google meet, google classroom, in some cases study materials were uploaded to the college website. Ultimately google meet and google classroom were much helpful towards to carryout teaching learning process. In this context it is to be noted that even before the pandemic we have adopted fully online internal assessment for our program course students. It also helps to accustomed our students to the online mode teaching learning process

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As per the ordinances and statutes of the parent institution of the college ei ,University of North Bengal overall administrative and financial matters are vented to the governing body the appoe body of the college. Albeit all the everyday activities and functions are performed at the behest of Principal (in -chagre). TIC in our case. He is the custodian of all documentary evidences. At the same time he is the secretary of the governing Body .Under the leadership of Principal (in-charge)and by the directions of the governing Body all developmental works are performed.

But our overall exicupi are not entrigugal or monolithic in nature. Governing Body is constituted taking representative from different organization sent by different organizations like affiliating University Higher Education Department of the state, Higher Education council, representatives from teaching and non-teaching staff of the college.

Every departments under the guidance of their Head of the department take part in the academic, financial and co-curricular activites. Bursar as the internal auditor of the college manages transaction of the financial transaction taking into account prescribed norms of different financing authorities.

IQAC as one of the main pillar of the college played a pivotal role in maintain the quality of teaching -learning activities. On the one hand it look after the enrichment of academic aspcts of the Teaders as well as the quality of students community in general . The role of an-effective IQAC coordinator can change the whole scenario of an academic institution like college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college takes initiative in conducting annual faculty picnic in order to ensure healthy and amicable relationship between the teaching colleagues. Moreover, in the annual sports, separate events are kept of teachers to participate, in order to provide them some relaxation amidst busy schedule.

The non-teaching staffs' role in an educational institution cannot be denied for sure. The college acknowledges their hardwork and organises annual picnic, games and other recreational events to keep their morale high.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of the teaching staff of this college consists of all-round development of a teacher. First and foremost a teacher must teach the students, therefore, teaching process consists for teacher and students. Islampur being a backward

subdivision of the state of West Bengal consists of many first-generation learners. So, our teachers must give extra effort to prepare a congenial teaching learning atmosphere in the classes. Like most of the government and government aided higher education institute of India our college is also guided by the career advancement scheme formulated by UGC. Appraisal and promotion of a teaching staff consists of performance-based appraisal scheme proforma. This proforma captures a teacher-teaching-learning, evaluation, research performance, role in administrative performance, extra-curricular activities. In short, all-round performance of a teacher seeking promotion is come to the scanner of a committee assigned to consider the promotion of a teacher. This committee is constituted by one or two representative from the affiliating university. One person nominated by higher education department of the Government of West Bengal and the head of the institution of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Islampur college conducts regular external financial audits by reputed audit firms in order to ensure the accuracy, transparency and reliability of its financial operations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Islampur college conducts regular external financial audits by reputed audit firms in order to ensure accuracy, transparency and reliability of its financial operations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of Islampur College was established in the year 2013. Since then IQAC has been taking a pivotal in framing strategies for quantity masers of the teaching learning activities.

The following are some of the strategic which are institutionalized in are College.

1. Organizing seminar for students (Departmental).
2. Feed back from students.
3. IQAC meetings.
4. Teachers' council Meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

NAAC Accreditation of the first cycle contributed a host of activities Particularly in respect of IQAC.

1. Establishment of ICT enabled classrooms is a boon for college like ours. Because of the huge member of students . We can not reach all students physically due to paucity of large classrooms. Therefore students can avail classes even keeping thenselves indoors Rural Poor students coming from distant places have to travel by buses although guardians of .those students belong to below poverty time.
2. Most of the students of Islampur College are either from Minority community or from SC/ST community who are not aware of the value of education. Accreditation of NAAC in first cycle made them aware about the inhevant value of education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has initiated several measures in gender equity and gender sensitization in curricular. For example, the Department of English offers courses on Feminism and Gender Studies and branches of Marginality Studies both to the honours and the pass students. Many radical feminists and key gender activists like Mary Wollstonecraft, Judith Butler, Kamala Das, Eunice Dsouza, etc. are taught compulsorily in the English honours course. Similarly, the Department of Bengali has in its syllabus prominent feminist writers like Ashapura Devi, Mahasweta Devi, etc. The Department of Hindi and Urdu too offer literary pieces on gender issues. The college NCC and NSS teams have participants from both the genders. The college believes that separating the humankind on the basis of social structures and institutions such as gender is a crime against nature. So, the college strongly disagrees with gender stereotypes and condemns such practices which promote gender violence. The institution has a separate cell to promote women empowerment and to resist gender violence in the campus, if any. All the members of the cell, in particular, and all the staff members of the college, in general, always keep their eye open to identify and deal with any kind of sexual or gender harassment that might disturb any student or any staff member. The prime objective of the college is to provide a secure working space for the students and the teachers.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Proper waste disposal and recycling norms are established and strictly followed in the college campus. The key points of this waste management system are displayed in the campus for better awareness to all the stake holders. During the NCC and NSS camps, students are regularly encouraged to maintain clean and hygienic environment both inside and outside the campus. The institution strongly discourages the use of plastic in the campus. Awareness campaigns against the use of plastic have been undertaken to enlighten the students about the dangers of environmental pollution due to the abuse of plastic. Flex materials are strictly banned in the campus, and students and staffs are always encouraged to use natural and bio-degradable materials for banners and backdrops. Waste paper baskets and Dust bins are available at different locations of the campus for easy deposit and collection of waste materials. Hazardous chemicals are always procured, stored and disposed in strict adherence to the relevant rules and regulations. This is done under supervision of the competence authorities.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has a rich and varied cultural of students coming from widely different social, religious, and economic backgrounds.

The institution continuously tries to create an inclusive environment for its students. Keeping in mind the religious diversity of Islampur, in particular, and India, in general, the college students are encouraged to celebrate all religious functions like Durga Puja, Eid, Good Friday and Guru Nanak's birthday with equal importance and reverence. To accept and accommodate all linguistic groups, the college offers honours courses in Three major languages such as English, Bengali, Urdu and also runs pass course in Hindi. The college also undertakes various initiatives in the form of celebration of days of Eminent personalities and National Festivals, etc. to provide an inclusive environment by bringing students and teachers with diverse background on a single platform. These functions help in developing tolerance and harmony among differing groups.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At Islampur College, sensitization of the students and the employees to their constitutional obligations is done through curriculum as well as through extracurricular activities. Subjects like Political Science and economics include topics which sensitize the students about the constitution of India and of other legal implications. The Department of Political Science offers a course on Constitution of India at Degree level. Also, all the students need to take a course on Environment studies during which they get insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. In addition to this many regular programs are conducted by the college to educate the students about their rights and obligations to the country. Also, celebrations of the days of national importance necessarily include sensitization sessions on different topics of socio-cultural relevance.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year the college celebrates various days National and International importance enthusiastically. All the staff members and students assemble at the college for celebrating these days. In fact, these celebrations have become integral parts the college's co-curricular activities. Throughout the academic session these days are celebrated by the students under the supervision of the teachers which help them in understanding different cultures that constitute India. Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride. It is a day to remember when India's

constitution came into force on 26 January 1950 completing the country's transition toward becoming an independent republic. A function is organized in the college campus where all staff members share their thoughts about importance of this day in history of our nation and pay tribute to the freedom fighters who sacrificed their lives. Independence Day is also celebrated on 15th August in the college with great enthusiasm. Apart from these, the college celebrates Yoga Day, World Environment Day, Teachers day, the birth anniversary of Mahatma Gandhi, the Birth anniversary of Swami Vivekananda, etc

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. MENTORING SYSTEM FOR STUDENTS

The Objectives:

To minimize the number of dropouts, to improve the performance of the students and to reduce their stress through counselling.

The Context:

Students undergo a lot of pressure after joining their undergraduate studies on a number counts. As they step into the world of higher studies they realize that it is a completely different world of specialized knowledge which they have to come to terms with.

The Practice:

Each teacher is assigned a group of students for guidance.

They meet as and when necessary to sort out problems.

Mentors take special care of weak students and give advice on how to study, etc.

Evidence of Success:

Evidence of success of the practice includes better results in the examinations, increased participation of students, better discipline in campus.

Problems Encountered and Resources Required

This practice requires commitment

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution has always emphasized the holistic development of students and has provided them with every opportunity and resource to facilitate this development. The main vision of the Institution is to empower the students and to motivate them to pursue knowledge, understand and acknowledge values, and accept social responsibilities. The Institution encourages Personality enrichment, Employability skill development, Entrepreneurial development, Language skill development of the students through different programs.

The institution tries to nurture the social skills of the students by making them aware of and alive to their basic responsibilities as a part of their socio-cultural milieu. The students are

regularly exposed to the diverse social structures and their problems through the various programs organized by the NSS and NCC units of the college. The students undertake several activities of spreading social awareness about various burning topics of the contemporary time such as women health, HIV, environmental pollution, etc. Through these engagements, the students become increasingly aware of the various issues that problematize our modern existence. The institution also promotes physical as well as mental fitness among the students in order to cultivate and boost skills like team spirit, confidence, decision making, mental strength, etc.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The IQAC of the College has identified the following broad objectives which the College should strive to achieve in the next academic session -

1. The college seeks to continuously innovate the teaching learning procedure and to introduce new courses and remain relevant to the changing needs of the students.
2. The college aims at creating an enabling environment for the holistic development of the students, the faculty members and the other staffs. The institution wants to encourage and facilitate Research Culture and aims to promote research both by the students and the faculty members of the college. The institution will strive to inspire all the faculty members to aspire for research works and consultancies in the coming time.
3. In view of the Covid pandemic, the college had to shift its classes to the Online mode. In future the college wants to provide better assistance both to the students and to the teachers for running online classes smoothly and with better technical help. The college also seeks to create an online learning space where relevant information and study materials for the students could be stored. This will immensely help students in their online studies.