Process For Generating NAD ID – Offline eKYC Aadhaar based
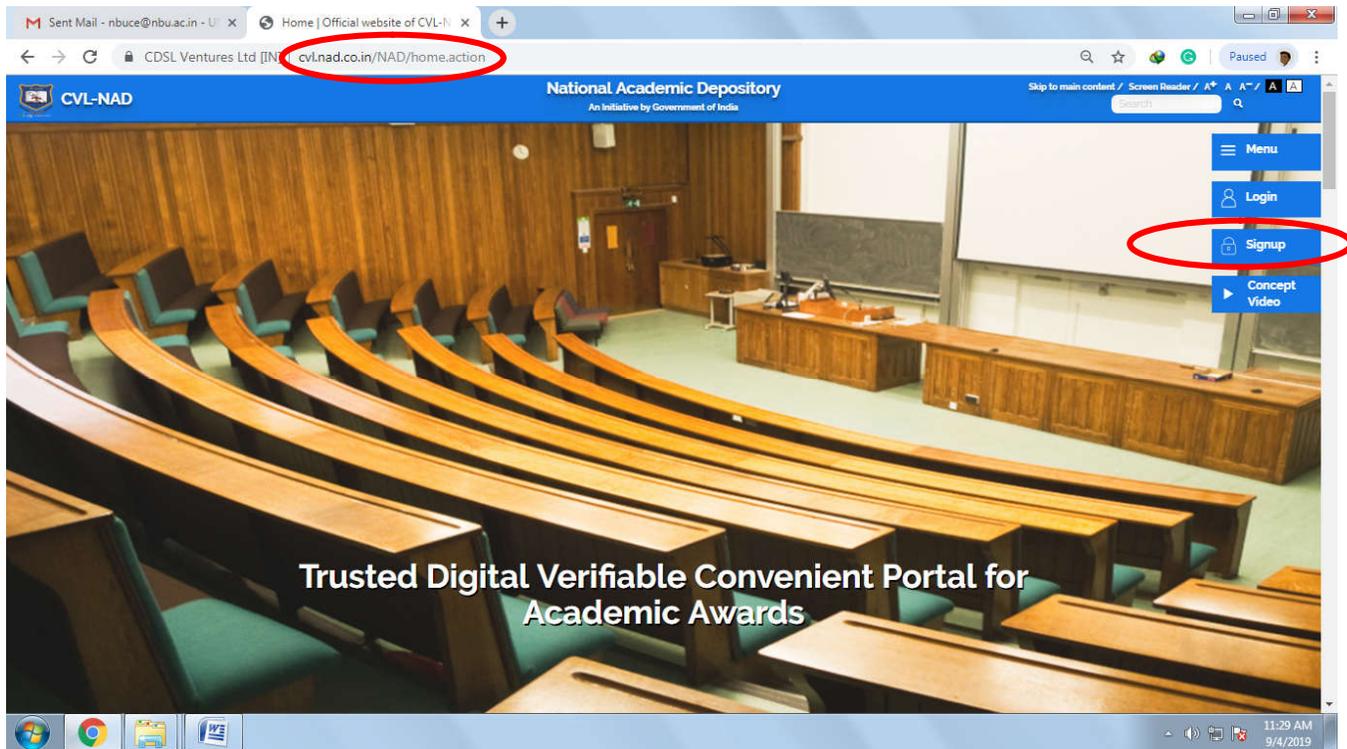
Visit the Website: https://cvl.nad.co.in/NAD/home.action, Click on Signup button to start the process of Registration
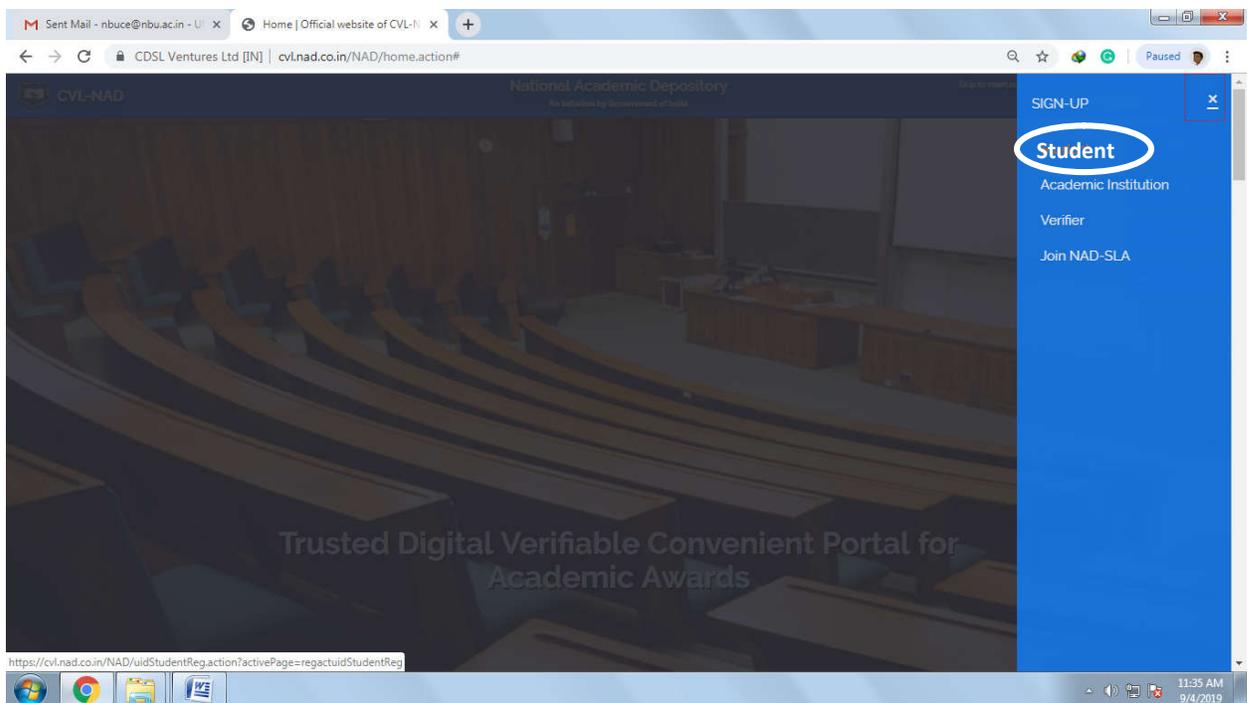
Click on '*Student'* tab on SIGN-UP section

Select '*Offline eKYC Aadhaar'* for offline Aadhaar based Registration

Click the highlighted option on the OffLine-eKYC Process Description Popup to open the UIDAI website

Enter Adhaar Number or Virtual ID/Enter Captcha & Click 'Send OTP' button to send OTP to your Registered Mobile Number.


Step 1: Enter the OTP received on your Registered Mobile Number
Step 2: Enter share code (Password as per your choice) for Aadhaar Paperless Offline e-KYC shareable document
Step 3: Click on Download to download the Aadhaar Paperless Offline e-KYC shareable document.
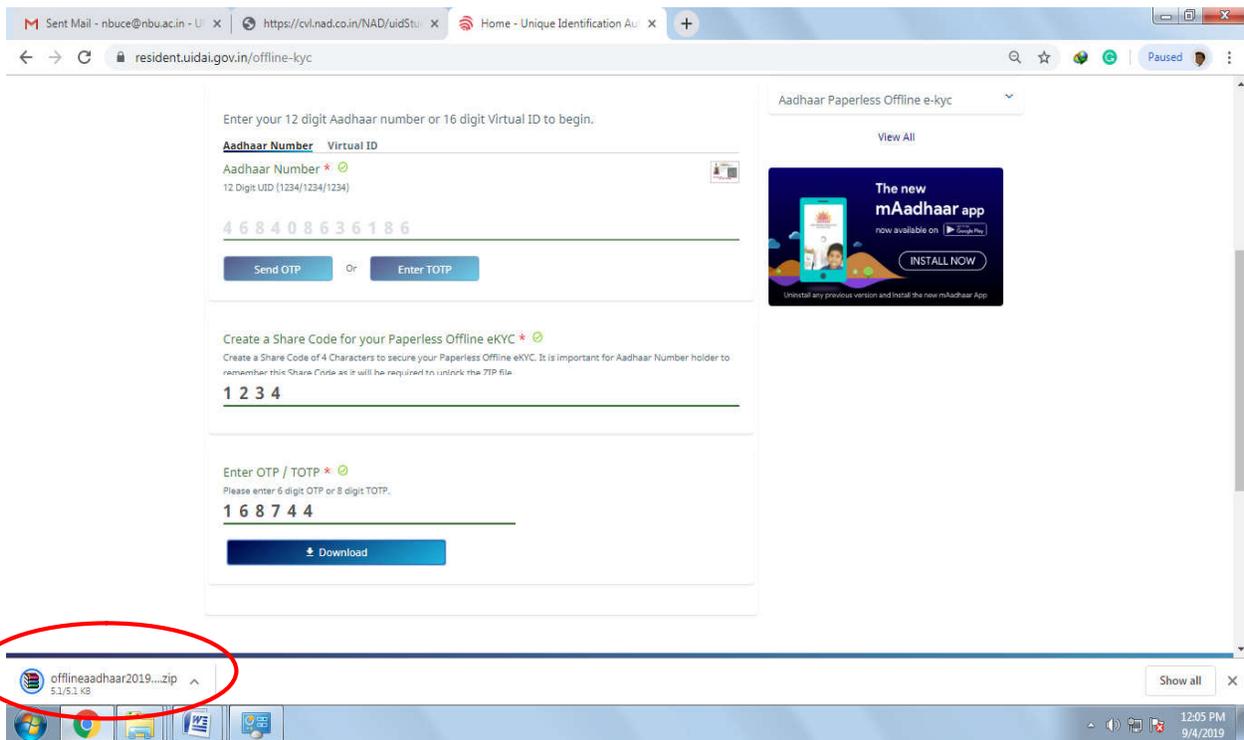
In the highlighted section your Aadhaar Paperless Offline e-KYC shareable document has been downloaded in ZIP format and ready to share with CVL NAD for generating NAD ID.
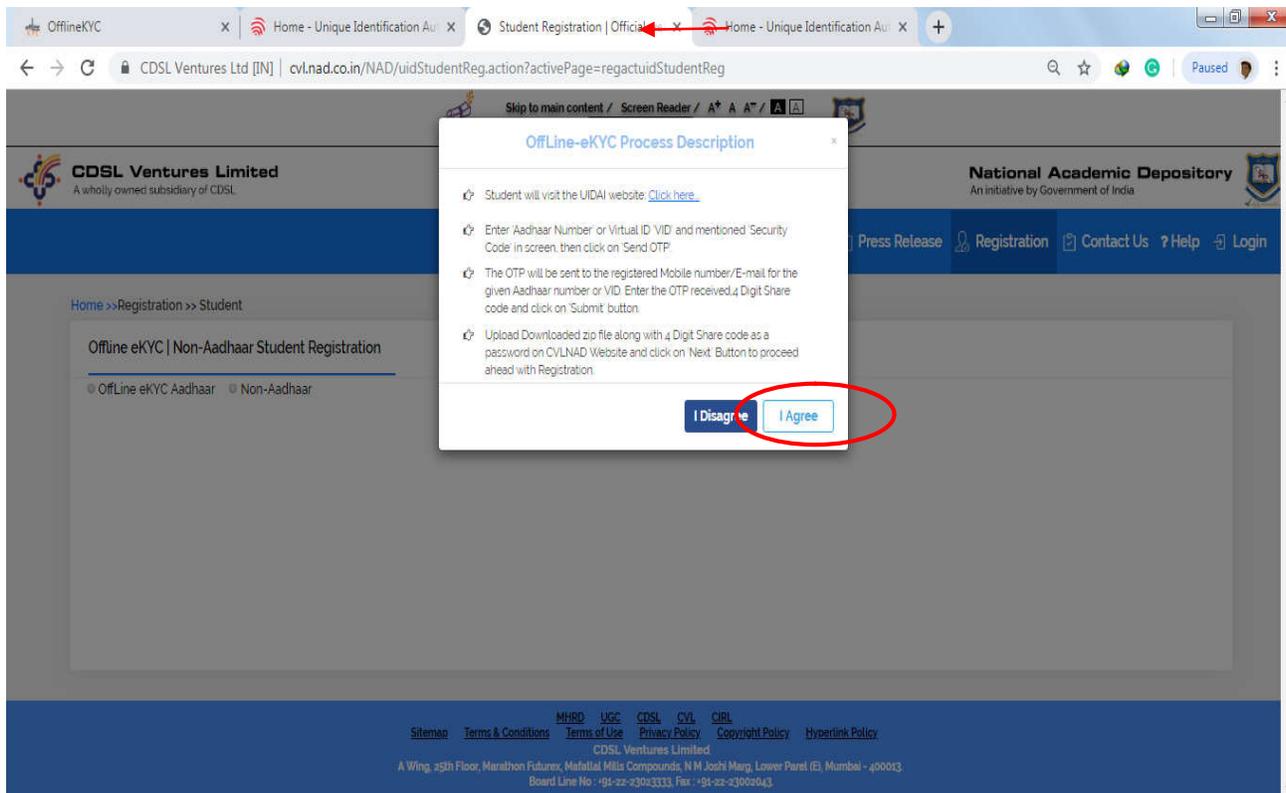
Now back to the CVL NAD website and click on '**I Agree**' button to open the Offline KYC page.
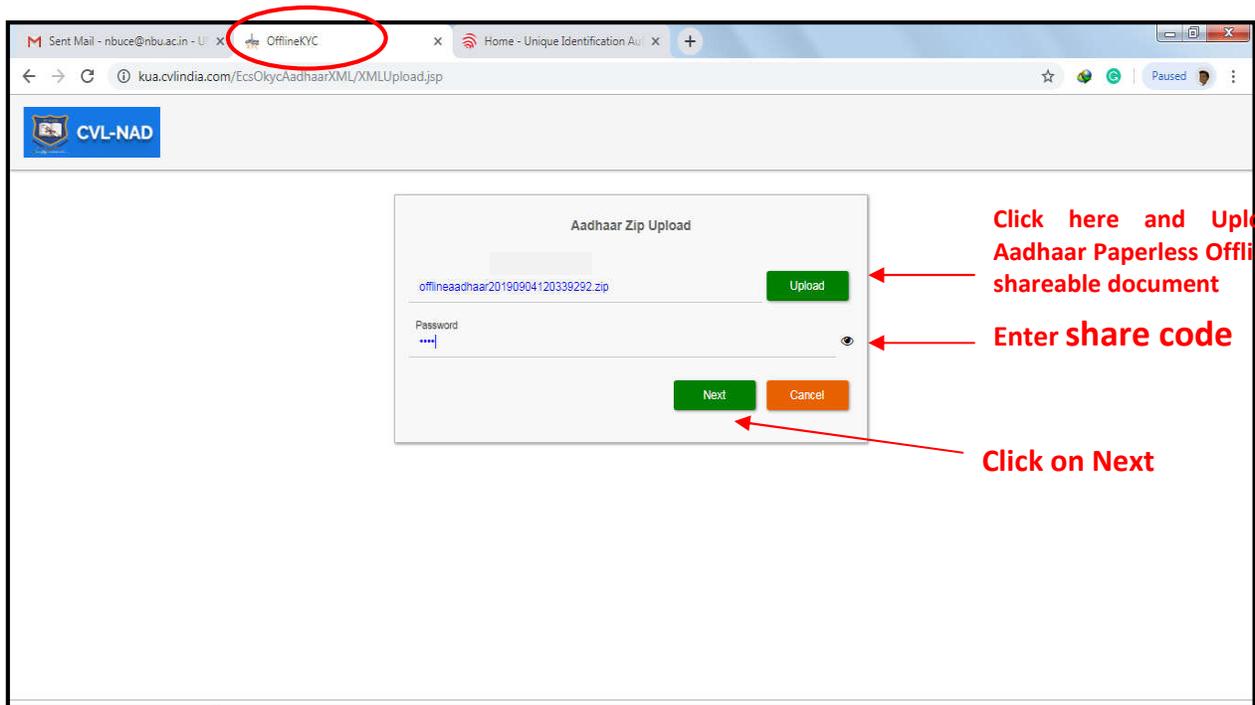
Click on '*Upload*' to upload the Aadhaar Paperless Offline e-KYC shareable zip document &
Enter Share Code/Password registered at the time of generating Aadhaar Paperless Offline e-KYC
shareable zip document). Click the '*Next*' button to enter into the next page.
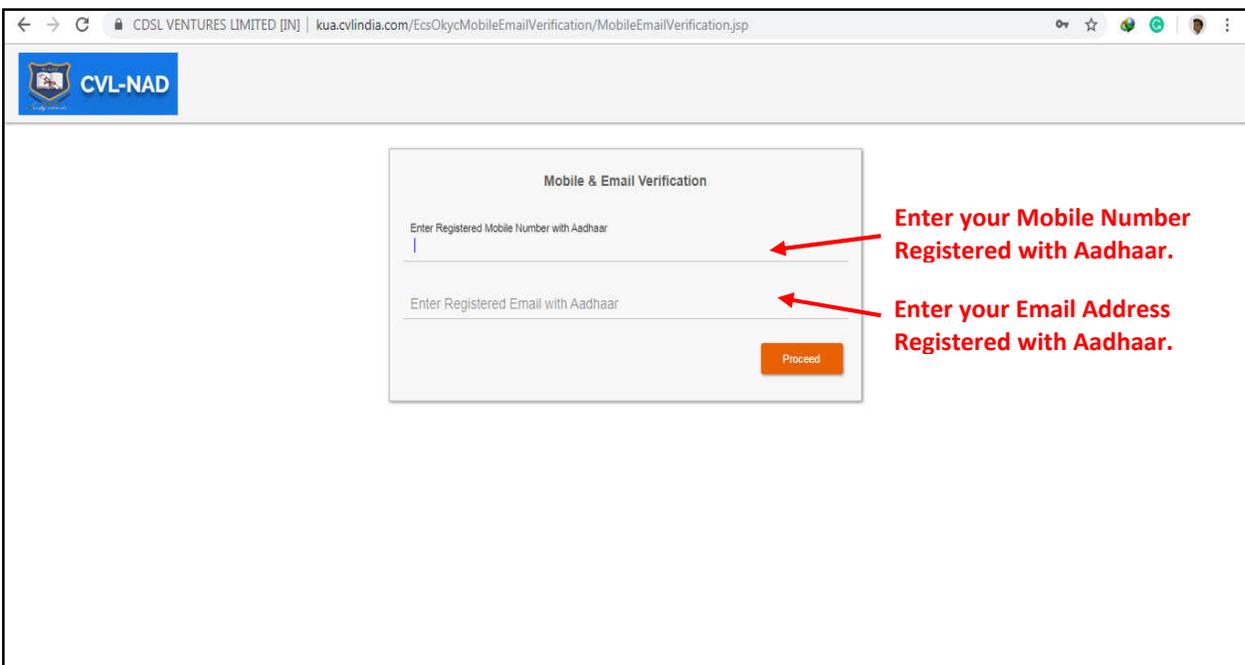
Enter your Aadhaar Registered Mobile & Email on the '*Mobile & Email Verification
Page*' and Click on '**Proceed**'.

In Student Registration Page under '**Home**' section, enter Mobile & Email OTP received on your Mobile & Email for verification of Mobile number & Email address.

In '*Primary information*' under '**Registration**' tab fill the required information's (except NAD ID) and click 'Next' button.

Create new password for login and confirm as per the instruction given on '**Create Password'** page and **'Next'** button.

You Address details as per your Aadhaar database will be automatically displayed on the 'Address Details' section, just verify it & click the Next button.

Your Photography & Signature (if registered in Aadhaar Database) will be automatically displayed on the 'Other Details' sections just verify it and click 'Submit' button.

NAD ID of the Applicant

Congratulation! You have successfully registered yourself in the CVL NAD portal & your NAD ID has been generated successfully. Now share your with the institutions for availing the facilities of National Academic Depository (NAD).